

Westcott Parish Council

Amanda Ludlow – Clerk

clerk@westcottparishcouncil.gov.uk

www.westcottparishcouncil.gov.uk

Meeting Minutes

21st October 2025 1930hrs at Westcott Cricket Club

Attendees

Parish Councillors

Cllr Sue Pusey	Chair	SP	Cllr Jo Hooper	JH
Cllr Sue Lacey		SL	Cllr Grahame Pusey	GP

Officer of the Council

Amanda Ludlow AL

Agenda Point		Person /s to action
	Part One Meeting opened at 1930hrs.	
70	Apologies for Absence Cllr James Sisk Cllr Tony Wilkinson	
71	Open Forum SP welcomed the members of the public to the meeting and explained the procedures of the meeting to all present. 1 member of the public in attendance and Rev Caroline Wainman attending to give a report	
72	Declarations of Interest None	
73	To receive the presentation from Revd. Caroline Wainman Report presented by Revd Caroline and paper copies given. Westcott Church - Future Discussion Notes 1. Background A couple of years ago, plaster began falling from the church ceiling, forcing temporary	

closure.

- **Just before Christmas 2023, a temporary netting solution** was installed, allowing worship to continue safely.
- It became clear that **major ceiling repairs** are now needed.
- The **Quinquennial Inspection (October 2024)** identified **five urgent matters**
- requiring attention (see attached document).

2. Financial Situation

- Westcott currently has only **£3k in restricted building funds**.
- The cost of necessary repairs will far exceed this.
- A **fundraising campaign** is essential.
- **Grant-making bodies** are available, but **most require match funding** - meaning local fundraising and community support are vital.

3. The Realities of Funding and Structure

- **Westcott is part of the Parish of Waddesdon**, which includes:
- **Waddesdon, Westcott, Upper Winchendon**, and **Fleet Marston** (redundant since the 1970s, now under the care of the **Church Conservation Trust**).
- The parish is part of the **Schorne Team**, comprising **12 churches across 9 parishes**.
- The parish has **one full-time vicar, Revd Caroline Wainman**, who will soon become **Team Rector** for the Schorne Team while remaining **Vicar of the Waddesdon Parish**

Service pattern:

- Waddesdon - weekly, every Sunday at 11.00am
- Westcott - monthly, 1st Sunday at 9.30am - used to have two per month but the congregation felt it was too much preparation
- Upper Winchendon - twice a month, 2nd and 4th Sundays

Who pays for the church?

There is no central fund from the Church of England or the Diocese to pay for local churches.

The entire cost of:

- day-to-day running (electricity, insurance, cleaning, basic upkeep),
- **parish share** (which covers the cost of ministry and the vicar's post), and
- ongoing maintenance and repairs,
- is borne **entirely by the local worshipping community**.
- In reality, the small Westcott congregation cannot meet those costs alone.

	• At present, people from the other two active churches (Waddesdon and Upper Winchendon) are subsidising Westcott's share to keep it going. • That inevitably causes tension - they are generous but are beginning to feel that Westcott is more a financial burden than a shared asset, especially with no Churchwarden and no Westcott representative on the PCC. • This is a critical point: unless the village itself steps up to help, the church will continue to depend on others, which is not sustainable long term. 4. Current Church Life • Average congregation: around 12 faithful members. • They have kept a monthly service going - cleaning, preparing, and providing refreshments themselves. However: • There is no Churchwarden. • No PCC representative. • Several have walked away due to the workload and the burden of building maintenance. 5. Wider Context - How Other Villages Manage • Many small rural churches rely on "Friends of the Church" groups or community-led schemes. • These often include non-churchgoers who value the building as part of the village's heritage and identity. • The Diocese does not want to close churches: Where there is energy, engagement, and local vision, a priest can continue to be allocated. The key question is whether the village wants to sustain its church and help shape its future? 6. Use of the Building The church can be used for community activities - concerts, talks, exhibitions, quiet days, etc. Limitations: No running water or toilets, which restricts wider use. Installing these would require a long-term vision and project plan, supported by funding. 7. The Village Context Westcott has already lost: The school, pub, shop, post office, and social club. When the school closed, the church lost a major part of its purpose – The Daily assemblies, school services, and natural link with families.	
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Now the question is: **Does the village still want and need its church?**

Many say they want the church to remain, but there's an assumption That someone else will look after it. Realistically, there is **no one else** to do it.

8. Life Events and Attendance Trends

- **Funerals:** 0 last year; 1 the year before - many now choose non-religious options.
- **Weddings:** Only 1 in the past 4 years.
- **Baptisms:** Only 2 since 2020 (though one is planned for Christmas, alongside the carol service).
- **Carol service:** valued in theory, but village support has been limited since Covid. Planned for Sunday 7th December at 4pm
- Many local Christians now worship elsewhere - a reflection of modern "pick-and- mix" patterns of church attendance.

9. The Role of the Parish Council - Community Leadership

Why the Council's Involvement Matters

The Parish Council represents the whole village, not just churchgoers.

This is not just about faith - it's about **heritage, identity, and community space**.

If the campaign comes only from the church, it risks being seen as a **church problem**.

If it comes from the village, with Parish Council leadership, it becomes a **shared community project** - something everyone can take pride in.

What the Parish Council Could Do

1. Lend its support and legitimacy

- Endorse the idea of launching a "**Friends of Westcott Church**" or "**Save Westcott Church**" campaign.
- Mention it in **Parish Council communications**, newsletters, and social media.
- Encourage residents to attend a **public village meeting** about the church's future.

2. Facilitate or co-host a public meeting

- Help organise a meeting to:
 - share the current situation,
 - explore community interest, and
 - gather ideas and volunteers.
- The Parish Council's involvement would show that this is a **village issue, not just a church issue**.

	3. Help build a local steering group • Suggest forming a small village working group to explore: • fundraising and grants, • building maintenance priorities, and • wider community use of the church. 4. Act as a neutral link • Serve as a bridge between the church, residents, and the diocese - ensuring transparency and shared ownership. 5. Support publicity and practical steps • Help identify grant opportunities (heritage, community, or local area funds). • Provide a letter of support for applications. • Consider modest seed funding (for leaflets, hall hire, campaign materials, etc.). 10. Questions for Discussion 1. Does the village see a future for Westcott Church? 2. Would residents support a "Friends of Westcott Church" or similar campaign? 3. Could the Parish Council help convene and lead that effort? 4. Are there ideas for wider use of the building if it were made more practical? 5. What do we want the church's role in village life to be over the next 10-20 years? 11. Next Steps (Proposed) Organise a Public Village Meeting - ideally co-hosted by the Parish Council and the church. Purpose: to explore the future of Westcott Church and gauge local interest. Invite: all residents, local historians, potential "Friends of..." supporters, and anyone with grant/fundraising expertise. Gather names and contacts of those willing to help. Begin to research grant options once there's a clearer picture of local support. Consider forming a "Friends of Westcott Church" committee to take the project forward. 12. Closing Thought No one is looking to close Westcott Church - but unless the village itself helps to reimagine and sustain it, that may one day become inevitable. The question is not whether the church can survive, but whether the village wants it to. The Revd Caroline Wainman 21.10.25 A sheet of outline costs was distributed to all present.	
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18.0 MAINTENANCE AND REPAIRS

18.1 Budget Costs

Indications of likely current repair costs are shown against each item or group of items, excluding DIV maintenance items, according to the following key:

A: up to £5,000. B: £5,000 - £20,000. C: £20,000 - £50,000.
D: £50,000 - £200,000.

18.2 Maintenance items needing regular or routine attention

1. Remove ivy, including roots, from walls and rainwater pipes
And repoint joints.
2. Carefully clear moss from roofs, gutters and path.
3. Treat dormer window timber with wood preservative.
4. Correct slope of gutters where they have a backfall.
5. Have electrical system tested and act on any recommendations
6. Fit LED bulbs to all light fittings.
7. Ensure annual examination of fire extinguishers unless Supplier recommends a longer period.
8. De-rust and repaint railing around yew tree.
9. Clear brambles from overgrown grave.
10. Periodically inspect gravestones for looseness.

18.3 Urgent repairs that should receive the earliest attention

1. Secure failing ceiling plaster. B
2. Renew broken rainwater hopper head bracket.
3. Refit loose gutter stop-end. A
4. Check for possible presence of asbestos. A
5. Provide a 'dry area' around the church. B

18.4 Necessary repairs to be undertaken within the next 5 years

1. Repoint open joints in masonry. B
2. Repair east gable capstone. A
3. Resecure loose altar rail supports. A

18.5 Longer term repairs and improvements

1. Repair eroded masonry externally and internally. C
2. Repair decorated tiles on chancel east wall. A
3. Clean/renew discoloured/cracked/uneven floor tiles B

SP stated that the Parish Council is in support of keeping the Church in Westcott. However, we have one vacancy currently for a councillor.

JH asked what happens if nothing is done?

CW stated there is not enough money for repairs or a campaign. This would lead to a temporary closure for Health and Safety reasons leading to falling into disrepair. The Diocese then decides whether to put to the Church Conservation Trust if they accept. The parish loses its church – no dedicated priest allocated. Agreements of a service x times a year may occur if a priest is available – Fleet Marston is opened once a year for example.

	JH – requested actual figures. Should Westcott residents contribute? Can the church be used for events? All to be discussed at an open meeting. AL stated the draft local plan for Buckinghamshire is prompting significant development on Westcott Venture Park. Perhaps they need to be approached for support and services promoted in the week for those wishing to attend? JH stated that the carol service is a good time for a call to arms for the village. Revd Caroline to give dates of meeting and action needed. CW – The carol service will also have a baptism incorporated in it this year for a village family. AL to liaise with CW for a suitable date in January for a Village meeting. SP thanked Rev CW for delivering her report.	AL
74	Approval Of Minutes All approved the draft minutes shared SP signed final filed copy.	
75	Matters Arising (not contained in the agenda) NOTED. Spreadsheet of actions list shared ahead of the meeting. SID's to be updated with new software. Research into the listing of the school currently being undertaken by SL. Mulch / woodchip – 2 bags to be obtained. Working party needed to weed and apply LED lights ongoing and awaiting response.	GP SL AL AL
76	Agreed interim measures for long term absence of Cllr T Wilkinson. TW is still in a critical condition following his motorbike accident on the 5th of October. Long term absence from the parish Council can be allowed for up to six months. JH has agreed to be Temporary Vice Chair in TW's absence. AL to organise JS and SL to become bank authorisers in TW absence. An update message was read out from TW's partner saying he's staying strong, and the family are able to communicate with him. They have let him know that everyone is thinking of him and sending their love and support. Transfer to	AL

	Stoke Mandeville Hospital is anticipated as soon as he has reached a level of stability.	
77	Clerks Report RECEIVED 1. Action points tracker spreadsheet updated and shared and sent ahead of the meeting. See 25-26 tab for this Council Years actions inclusive of last year's outstanding actions. 2. Burial Ground - No applications received 3. Thames Valley Police Ongoing communications between Susan Goodway and myself. Any issues or concerns that are non-urgent should be sent to: waddesdonNHPT@thamesvalley.police.uk Matthew Barber – Conservative Police and Crime Commissioner, Thames Valley local update sent to all. 11.11.25 1900hrs Andrew White will attend to deliver a fraud talk for all residents of the village. Cricket club booked and I will sort refreshments. Awaiting TVP poster format to then send out on website, Facebook and notice board. 4. Waddesdon, Westcott and Winchendon Newsletter. Copy submitted for November edition 5. Westcott Church Reverend Caroline will attend this meeting to discuss the church, roofing and requests for financial support. Carol service to be held on the 7th of December at 1600hrs and will be combined with a local family christening. Working party to be held to clean and decorate the church. All donations of decorations and volunteers to help gratefully received. Refreshments post service of mulled wine and mince pies. 6. AGAR and external Audit Final outcome received on 26th September 2025 and circulated to all. Actions required: Notice of conclusion of audit completed, placed on website and noticeboard 28.09.25. Ensure copies of the completed AGAR available for public viewing – placed on notice board and on website Pay their fee – on finance report For 25//26 Audit to ensure the figures are placed in correct boxes as supplied.	AL

	Green retreats marketing department are keen to support the Village by providing a bus shelter on the A41 by the Venture Park in return for advertising their products. Quotations obtained and passed to the marketing team at Green Retreats. Discussion regarding the parish Councils role in this as outside of Westcott village therefore not our responsibility. AW stated to signpost them to him, and he will discuss with Bucks Highways. 16. Local Area Technician – Alison Poland Sue Pusey and I met with Alison Poland – our newly allocated LAT on the 9th of September and walked around the village. Alison is allocated on a temporary basis to us as there are in consultation currently regarding the future of their roles. We discussed the following: • Remove school warning triangles. Order to be placed • AP and SP to identify owner of hedge near venture park to have it cut. WVP confirmed the hedge will be cut on Tuesday 21.10.25 • Repair of verge from solar panel fitters – the head guy met us all at the verge and revised work satisfactory. • Annual clearance – date to be found out. AL to send all previous emails with prior LAT to Alison to follow up. • Ditch clearance / drainage clearance - date to be found out. AL to send all previous emails with prior LAT to Alison to follow up. • A41 sign with a hole on it – AP advised it is in the yard and will be fitted • Signs on roundabout need to be replaced after being hit and now lying on the roundabout. AP to follow up • BT frame left on A41 – AP to arrange collection • UKPN 2023 sign left on verge – AP to follow up • To report hedge / grass needing cutting outside of 30mph signs on fix my street • Hole in road leaving village on left hand side towards Ashendon reported. Followed up by email and no response received yet. 17. Waddesdon Greenway meeting I attended the Greenways teams meeting on the 18th of September. Waddesdon PC to take on the trusts for the care of the Greenway as Caroline Levett is stepping down with her husband. Graffiti on posts and seats to be addressed by Waddesdon manor and Waddesdon PC. Berryfields representative did not attend. Meetings to be held every 6 months. Westcott extension to be looked at following the resolution of probate of Lord Rothschild. Minutes circulated	AL
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	18. Donkey Field – planning breach No feedback. Further photos to be sent of the area. Discussions took place regarding ‘bund’ being built along the side of the area which will disrupt the drainage of water coming down from the hill behind and may cause further flooding issues. 19. Bucks Recycling Fire Stakeholders’ forums held on 26.09.25 and 10.10.25 – minutes shared with all present. Each meeting held and minutes taken, however further information followed that was contradictory to what was disclosed at the meeting a few hours later. From the most recent meeting, the notification of demolition discussed has been withdrawn and a new one will be submitted as the timeframes were incorrect. Internal communications of Patrizia and Savills does not seem to be working. Next meeting 24.10.25. UKHSA freedom of information response received and circulated. Environment Agency freedom of information response for the Bucks Recycling Fire Prevention Plan received and circulated 20. Santa collection 12.12.25 Collection to be in the village for 12.12.25 with Santa in his chimney. Street collection licence applied for. Placed in Waddesdon news and once artwork completed to be in house-to-house flyer drop, Facebook and website. Email sent to John Westwood for permission to take Santa round the Venture Park to raise monies from all the businesses. Date to be agreed with Ashley. Volunteers needed for both collections. Sweets to be obtained to give out. 21. Seniors’ Christmas meal 11.12.25 Menus obtained from the Lion at Waddesdon, Akeman Inn and awaiting a menu and costings from Quainton Steam Railway Museum. The Lion £30 for 2 courses and free tea and coffee Akeman Inn £28 for 2 courses and free tea and coffee. Council to agree where to book and artwork to be completed and then sent house to house, Facebook and website for anyone over 60 to confirm and	AL
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	choose menu options. Cllr Waite will attend (hopefully in Santa garb) and do the raffle. I am currently trying to secure raffle prizes. Transport to be provided by I'd like a bus. 22. Bucks Parish Liaison Meeting 08.10.25 Cllr SP and I attended the Parish Liaison meeting 08.10.25. Minutes received and circulated to all. 23. Waddesdon Area Freight Strategy – email received 17.10.25 and circulated 24. Martyn's law briefing Recent update received from NALC with advice for the council to address. Email with briefing attached sent. For discussion December meeting 25. West Bucks Community Board Parish Workshop to be held on 27th November in 1830 at Stone Jubilee Pavillion. 26. New Draft local plan for Buckinghamshire SP and AL spent two days looking and commenting on the draft local plan for Buckinghamshire. Deadline for reply of 29th October 25. Over 248 pages to view and submit comments per section. The Local Plan for Buckinghamshire Key points affecting Westcott are around the development of Westcott Venture Park, short term housing to support employment on the venture park, gypsy and traveller sites and increase of housing.	
78	Reports RECEIVED I. <u>Burial Ground & Churchyard</u> Nil to report II. <u>Church and School</u> SP looking into listing of the school. GE Street and the Victorian Society to be researched into further. Letter sent to King regarding the sale of some of the school site as crown property	

	III. <u>Website / email</u> Nil to report IV. <u>Village Green</u> Mulch / old woodchip to be sourced for new planting – two bags agreed and working party to be set up V. <u>Charities</u> Nil to report VI. <u>Buckinghamshire Council</u> Bus Shelter request by Green Retreats including advertising to be passed to AW and he will follow up with Highways as is outside of the parish remit. Buckinghamshire Council Local Plan consultation open until 29th October 2025. Due to recent elections the councillors in MK have changed from Conservative to a coalition council. Bucks and MK fire service chief officers with the new council members have submitted a report to close Haddenham, Great Missenden and Stokenchurch Fire stations and remove 12 fire engines across other stations. Waddesdon fire station remains safe for now but how long may this be? Reserve fire staff versus permanent fire staff being discussed. A petition is available for all to sign up to if they wish. VII. <u>Speed Watch</u> Request for volunteers made at APM and in Waddesdon Newsletter VIII. <u>Bucks Recycling</u> FOI response from UKHSA shared and discussed. BFRS complaint to be issued regarding the initial misinformation shared with UKHSA. Not just household waste, wrong postcode, closing of concern etc. AL to draft response and share for comments FOI response from environment agency re fire systems in place for BR. AW advised a complaint to be lodged with UKHSA, EA and BFRS regarding the information within both FOI requests. AL to draft and circulate AL to contact MKBALC for advice as to how to proceed with history of fire, the rebuild stage, how to challenge the EA / BFRS mismanagement going forward, how to object to further development. Non compliances with BR such as overweight storage, covering of picking area, plasterboard kept in open.	AL AL AL AL
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	Stakeholder meetings continue every 2 weeks. Demolition notice submitted but needs resubmission due to incorrect dates. Current proposed date is 17th November if planning submitted and accepted in time. AW to contact contractors as dust suppression is not adequate. AL to circulate planning notification once received and gather comments for return. IX. <u>Venture Park</u> Drone flying feedback – Tim Orchard reported the following on the 23.09.25 I report that today I had a productive meeting at Westcott Venture Park with both Mr John Westwood and Mr Nigel Mackenzie. I owe you a debt of gratitude for pushing, such that this meeting became possible. As you're aware, the 20+ tries to meet individual tenants there have each come to nought. I raised these issues: 1. The definite environmental impact and the possible safety impact of local drone flying on both the infrastructure and on the folk who reside in, work in and attend the village of Westcott. 2. The several safety impacts emanating from the addition of drone flying to the environs of my 25+ years-established and usually quiet airstrip. The discussion was gentlemanly and friendly. It became quickly obvious that those present, who have both daily operational and also Landlord duties at WVP, were quite oblivious of the social impact and possible safety issues as described in items 1 and 2, above. From my perspective, it was good that those present were willing to listen and agreed to take some action. However, it was similarly disappointing that they were unaware of the (apparently outside of extant legal contract) weekend drone flying and the current impacts on local folk's safety thoughts and annoyance. A number of initiatives were discussed and agreed. I've been informed that there will be a cessation of weekend drone flying by virtue of the WVP Management making demands that on-site tenants obey Lease provisions. There will be an initiative by WVP Management to bind with the local populace (via yourselves at Westcott Parish Council) to discuss current and planned drone operations, particularly with respect to times, durations, policing of safety, flight routes and so on.	AW AL
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	I anticipate that you will be contacted pretty soon in order to establish a time and date for a suitable invitation for locals to attend a presentation / discussion hosted at WVP as an initial information-giving / discussion initiative. I'm guessing that locals with concerns ought to attend to voice same, whilst in return learning about (even amending) the current and planned future drone flying quantities / routes / impacts. As far my own airstrip / safety is concerned they have agreed to make more formal the necessary exchange of safety information such that aeroplanes and drones should be able avoid occupying the same piece of sky. As you know, it's purely safety of those airborne and those on the ground that makes me drive this. Any decisions won't make a difference to the quantity or the routes of drone flying nor of aircraft movements at my airstrip. I merely wish to plan to endeavour to avoid any airborne collisions. Trish and I will be in USA from tomorrow for three weeks, but still contactable. If you think that I can assist remotely, please ask. Overgrown hedge on entering the village cut by the Venture Park today, however overhanging branches and brambles remain and could cause a hazard in proposed high winds. AL to contact John Westwood to see if the work has fished and if not, further work is required to make safe. The 30-mph sign is still currently in the hedge and is not visible. X. <u>Other</u> Nil noted	AL						
79.	Finance Report NOTED Cllrs noted the financial report sent prior to the meeting. Bank accounts as at 19.10.25 <table><tr><td>Current Account</td><td>£9927.91</td></tr><tr><td><u>Savings Account</u></td><td><u>£21809.95</u></td></tr><tr><td>Total</td><td>£31737.86</td></tr></table> Payments to be made: £240.32 for AL Salary (including salary increase and back pay to 01.04.25 in line with NALC recommendations) £128.74 N Power energy Direct debit £1179 for Blades grass cutting (paid in accordance with prior agreement) £151.80 EON streetlighting repair £83.20 HMRC Direct debit for August, September and October £252 PKF Littlejohn – external auditor All present agreed these payments. AL to place payments on the system Budget status Totals spend YTD £11272.80 Total Budget £ 18148	Current Account	£9927.91	<u>Savings Account</u>	<u>£21809.95</u>	Total	£31737.86	AL
Current Account	£9927.91							
<u>Savings Account</u>	<u>£21809.95</u>							
Total	£31737.86							

80	External audit report RECEIVED and NOTED Full report received and shared with all prior to the meeting. Notice of conclusion completed and posted on notice board and web site on the 29th of September 25. Full AGAR also published on notice Board and website. External Auditors limited assurance opinion states: Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The smaller authority has disclosed that it made proper provision during the year 2024/25 for the exercise of public rights, by answering 'Yes' to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered 'No' to this Assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7, which, on the basis of the above, is not correct. Information has come to our attention from the internal auditor highlighting the fact that the Transparency Code had not been adhered to, therefore Assertion 3 should have been answered 'No'. The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR. • Section 2, Box 4 incorrectly includes items which are not staff costs as defined in the Joint Panel on Accountability and Governance Practitioners' Guide. Please note that Box 4 should comprise payments made in relation to the employment of staff including only gross salary, employers' national insurance contributions, employers' pension contributions, gratuities for employees or former employees and severance or terminations payments to employees. Employment expenses which are benefits (mileage, travel, etc.), items of reimbursement of expenses for postage, stationery or other outlays made on behalf of the smaller authority, payroll processing costs and contractor/locum clerk costs in respect of individuals who are self-employed, are not staff costs for the purpose of completion of the AGAR in accordance with proper practice. The figures in Section 2, Boxes 4 and 6 should read £2,192 and £57,172 (respectively) for the prior year, and Section 2 Boxes 4 and 6 should read £3,289 and £23,300 for the current year. The council accepted this report and acknowledged the actions which will be completed and presented in next years AGAR return.	
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	Melanie Rose to be appointed as internal auditor for the next three years as per MKBALC advise to change auditors every three years.	
81	Planning Matters RESPONDED to Planning Register shared prior to the meeting. 25/4238/DM Prior notification of proposed demolition of Bucks Recycling Hanager. Notification withdrawn as the dates did not meet statutory policy. AL to share the forthcoming submission for comments and respond once all comments received. 22/03384/AOP Littleton Manor – council objects due to the negative impacts on Traffic, health and education. AL to submit The draft Local Plan for Buckinghamshire reviewed by AL and SP and comments submitted. All councillors present able to submit personally also but it is a very lengthy document. Comments to be submitted by 29.10.25	AL AL
82	To RECEIVE an update regarding the Land at Lower Green JH drafted a business plan which was sent to all ahead of the meeting. To be an agenda item for December's meeting.	
83.	To AGREE Senior residents Christmas lunch and ADVISE of the Santa Collection. Menus shared from: The Akeman inn – 2 courses for £28 and free tea and coffee The Lion at Waddesdon – 2 courses for £30 and free tea and coffee The Railway Centre at Quainton – unable to quote currently. Council decided to choose the Akeman this year at £28 per head. The Council agreed the maximum spend of £784 for 28 people. Hopefully the Santa collections as below will generate significant income for this. Last year we raised £326.42. Date of meal to be the 11th December Flyers to be created and menu shared for people to book and disclose choices and allergies to be sent to the Akeman inn by the 1st of December. AW to book minibus for transport Santa collection scheduled for 12th December in the village and then to Ashendon Pub. Santa collection also to take place for the first time on Westcott Venture Park in an afternoon to all businesses. John Westwood has approved this today and will help with the sharing of the information. AW to advise when Santa will be available.	AL / JH AW AW

84	To NOTE Councillor Vacancies 1 vacancy for a Parish Councillor.	
85	Urgent matters of note Nominations for the Royal Garden party. All council agreed to nominate Cllr Sue Pusey for her dedication to the Parish Council of over 20years.	AL
86	Date of next meeting: Parish Council Meeting Tuesday 2 nd December 2025 at 1930hrs at Westcott Cricket Club	
	Part 1 of the meeting closed at 2120hrs	

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Date Agreed: 02.12.25

Signed: S Pusey

Position: – Chair