

	Concern of the stet of the road in Raven crescent / Linnet Drive due to the many lorries attending. The road has deteriorated and although a private road this has not been caused by its residents. AL to send details to AW to follow up.	AL
176	Declarations of Interest None	
177	Approval Of Minutes Point 159 v. paragraph 14. To remove 'JH can provide the images of those offending and causing light pollution' JH can provide some images but not all. All agreed and SP amended the hard copies of the minutes. SP signed final filed copy	
178	Matters Arising Spreadsheet of action list shared ahead of the meeting. SID updates still required. Enforcement case open on the temporary building to be followed up by AW. No further update on drone cage. AW to follow up Signage for HGV access (blue signs) ordered for each end of the village. Emergency response team - to be an agenda at the Annual Parish meeting AW has confirmed that the tenants of the school do pay council tax Bus route issues – all resolved so no further action.	GP AW AW AW SP
179	Clerk's Report Circulated to all Councillors prior to the meeting. 15th April 2025 1. Action points tracker spreadsheet updated and shared and sent with Minutes ahead of the meeting LED lighting quotes – not yet completed To contact Cllr P Gomm re bus route via Quainton and sudden cancellations. Awaiting further details. External audit fees to claim back from Bucks CC – ongoing Sharing details of commercial offers by PC – being looked into	

	2. Burial Ground All burial records now received and the burial ground audited. Records amended and up to date. Request for memorial received and maximum width of memorial not stated in guidelines. Updated guidance will be shared for comments in next 2 weeks following input from relevant professionals. April 2025. Proposal of fees to be uplifted by 5%. 2. Senior Residents Easter Afternoon Tea Afternoon tea held on the 10th of April. Very successful and happy occasion. 15 residents came and 2 volunteers along with me, 2 councillors and Cllr Ashley Waite. All attendees very happy to meet again and would like more events in the future. One resident asked about a senior residents' walking group for the village and some others asked if the Village Fun day will be held later this year. List of sponsors to be built upon for future events along with community champion contact details for raffle prizes etc. 4. Thames Valley Police Ongoing communications between Susan Goodway and myself. An issues or concerns that are non-urgent should be sent to: waddesdonNHPT@thamesvalley.police.uk Police and Crime bulletin shared with all for April 5. Waddesdon, Westcott and Winchendon Newsletter. I will contact and submit an update following the next meeting. Copy needs to be submitted by the 20th. 6. Westcott Church No update this month as no change. 7. Grass cutting contract Grass cutting to the green and verges has commenced. Positive feedback regarding the verges received. 8. Elections Non contested seats for Westcott. 5 Councillors have been elected. Vacancies for 2.	AL AL AL
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	14. Defibrillator Defibrillator has been fully installed at the cricket club. We have registered the defibrillator with Circuit – the National defibrillator map. I am currently liaising with St Johns Ambulance regarding Defibrillator and CPR training options for the village. 15. Land ownership / drainage / Riparian Ownership Teams meeting held with Zoe from Devolution / Bucks Highways. All landowner's details in and surrounding the village obtained. I will contact them all in the next few weeks to ask that they clear their ditches and drainage channels ahead of any Bucks Highways works. Template letters and Riparian Ownership guidance shared by Bucks Council to send to all. No queries on the Clerks report	AL AL
180	Reports I. <u>Burial Ground & Churchyard</u> Excess soil to be removed to reduce the spoil heap. II. <u>Website / email</u> • New website up and working. • All policies on the website. • Domain and website now with new host. • Direct debit to Freeola to be cancelled. • Developers invoice paid • JH recommends to look at outsourcing management of the website to provide the Council with a 1/4ly review and report. Proposal to be shared at the next meeting III. <u>Village Green</u> See separate agenda item. IV. <u>Charities</u> Nothing to raise V. <u>Buckinghamshire Council</u> Cllr AW updated all present regarding: • Signage still on order • Burnham road – pothole repaired but still needs white lining	JH

	• AW having a meeting with Graham Cole and Jill Sugden from AV estates after easter re land at lower green • Bucks recycling temporary building – Olivia March (Bucks enforcement) on leave until 01.05.2025. A colleague will arrange a site visit ASAP and will address the lighting at the same time. • Littleton green development – revised sustainable development proposal. No Drs surgery – NHS stated no need and wouldn't be able to staff this and Bucks Council give no guarantee to adopt a primary school if built. • AW explained the reasons behind removal of all public comments from the planning portal	AW
	VI. <u>Speed Watch</u> GP to update SID's over Easter	GP
	VII. <u>Bucks Recycling</u> • Meeting held but SL not invited again. • For face to face meeting next time hopefully. • 1 report of a vehicle going through the village due to road closures. • Bucks recycling collected all litter and tree prunings free of charge the day after the litter pick. • Nigel Gough has now handed over to Chris Manda at the environment agency. Christopher.manda@environment-agency.gov.uk • Bucks recycling site was inspected on the 7th January 2025 and issues were found with storage areas. Plasterboard was being kept outside. Further building cover to be arranged. AW to be made aware of this as planning not applied for. JH to send link re plasterboard management. • JH to formulate an email raising concerns and plasterboard management and send to SP who will raise with Christopher Manda from the environment agency. • SP invited John Westwood from Savills to future meetings.	JH
	VIII. <u>Venture Park</u> SP has now met with Venture Park representatives. Resident has raised concerns re sewerage charges for Burnham Road /Linnet drive / Raven Crescent. Charges will now be made by the Venture Park not MOD and will be billing lump sums for 24/25 and for 25/26. Once the treatment plant has been completed then Thames water will be the responsible person and will bill residents after completion. Lighting discussed and Venture Park will look at timings of lights needed for unoccupied office at night.	

	Drone Cage is now erected and may be used Monday to Sunday 08.30 to 6pm. Nigel will look at restricting the hours of usage in the lease. Footpath from green across the VP boundary. This is parish Council annual clearance historic requirement; however Highways have stated they will get this cleared to a point it can then be maintained by the Parish Council. AL to contact all landowners once known to ensure ditches cleared and hedges cut as well as Riparian ownership to ensure all footpaths are maintained. Noise will reduce from piling of the solar panels shortly. They will be connecting cabling through the old Venture Park entrance to station house. May be noisy during this period but they will update us as to when this will happen. IX. <u>Other</u> Church Update was that there is no update To add school site and Church / Oxford Diocese to reports	AL						
181	Finance Cllrs noted the financial report sent prior to the meeting. Budget sheet shared which will be populated and shared each month Bank accounts as at 15.04.25 <table> <tr> <td>Current Account</td> <td>£13188</td> </tr> <tr> <td><u>Savings Account</u></td> <td><u>£21560.84</u></td> </tr> <tr> <td>Total</td> <td>£34748.84</td> </tr> </table> Precept received 11.04.25 £7953.23 Awaiting repayment of Bucks Council for external audit of £474 Awaiting payment of devolution monies £1261.22 Awaiting payment for grant of Defib costs of £1066.67 Will put in a VAT reclaim submission for 24 / 25 shortly Payments to be made: £204.96 for AL Salary £1179 for Blades grass cutting £300 for Hut Six web site £76.34 for BMALC subscription £79.99 for G Pusey for software subscription for parish Council Laptop. All present agreed these payments. Prior authorised payments made this month: Cloud Next – web site hosting £59.98 Cloud Next – Domain hosting annual charge £60 Lindengate – plants / trees for village green project £1929.60	Current Account	£13188	<u>Savings Account</u>	<u>£21560.84</u>	Total	£34748.84	AL AL
Current Account	£13188							
<u>Savings Account</u>	<u>£21560.84</u>							
Total	£34748.84							

182.	Planning Matters Planning Register shared prior to the meeting. 25/00614/APP 6 Burnham Road, Westcott – No objections 25/00561/APP 17a Lower Green, Westcott – no objections 22/03384/AOP Littleton Manor Farm, Bicester Road, Waddesdon – due 24.04.25 AL to view prior objections on the portal where able and circulate. Response to be formulated and sent. SP to share Facebook post with all to raise awareness. Concern's raised covering health, education and transport as well as visual impact. St Mary's church is not included as a grade 2 listed building.	AL SP
183	Village Green Enhancement Works commenced this morning (15.04.2025). Gate cannot be delivered until the 1st May. Exemption declaration completed at the meeting and to be posted at the Village green and sent to the Secretary of State. Current sign is beginning to peel so to be observed and renewed when required. AL to contact tenants at the school to ask for assistance and / or access to water for watering the trees and plants.	AL AL
184	Defibrillator Defibrillator in situ and operational. Places on the National register – Circuit Create poster for showing the site of the defib AL to look at training from red cross or St Johns Ambulance AL to purchase additional defibrillator pads and batteries to be kept in the Cricket Club facilities to enable quick replacements.	JH AL AL
185.	Land at Lower Green No response from John Grossart yet – AL to follow up AW – to follow up AV estates and share the outcome at his planned meeting after easter	AL AW

186	Unauthorised temporary building – Bucks recycling, Westcott Venture Park Ongoing issues that are not being addressed causing great concern. Olivia March / Jack Stephens from planning enforcement to attend with AW. AL to email above regarding the temporary building and plasterboard management concerns raised in their inspection in January and do not appear to have been resolved. Clerks’ forum next week being held and have the planning lead as a speaker. AL to raise issue of concern of a breach of planning within our parish and how to resolve. IS there a difference in commercial and domestic breaches?	AW AL AL
187	Section 106 monies Permission given by the Parish Council for the Cricket Club to access the agreed portion of section 106 monies. The council have advised that the cricket club can lead on all documentation and application with this letter of support.	
188	Elections EA did not stand for elections this time. All other councillors have been reinstated as no seats contested	
189	Annual Parish Meeting 26.05.2025 – discussion for topics Topics discussed – Achievements in last 12 months Community engagement Village Plan Flood Management What does the village want? What do they want to happen in their Parish? To be approved at the next meeting	ALL
190	Urgent matters of note Streetlight on Lower Green still not working. AL to follow up again Bucks Recycling – Il felt not appropriate to advertise their 3 items offer. Any person wanting to know the offers should be directed to Bucks Recycling themselves. 0645 commencement of Bucks Recycling reported to them for action. Difficulties in reporting concerns via Environment Health. AL to identify process of reporting as a parish council.	AL AL

	Bucks Recycling lorry seen at 1745 on the other side of Aylesbury. They would not be back at site by 11800 cut off time. Not aware if the lorry was being stored elsewhere and therefore not returning back to base. NALC training – Beyond the Precept – exploring alternative income sources session 24.09.25. AL to attend £35 fee agreed.	AL
173.	Date of next meeting: Annual Parish Council Meeting 6th May 2025 at 1930hrs at Westcott Cricket Club Annual Parish Meeting 27th May 2025 at 1930hrs at Westcott Cricket Club	
	Part 1 of the meeting closed at 2123 hrs	

-----End-----

Date Agreed:

Signed:

Position: – Chair/Vice Chair/Councillor