

**WESTCOTT PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL**

**held on 18<sup>th</sup> May 2021 at 7.30pm in the Cricket Club Pavilion**

**PRESENT:** Cllr Sue Pusey (Chairman)                      Cllr Jo Hooper  
Cllr Grahame Pusey                                      Cllr Tony Wilkinson  
Cllr Sue Lacey    Melanie Rose (Clerk)  
Cllr Ashley Waite

The meeting started with a public session where Cllr Waite explained that following elections, there are now 3 ward councillors - himself, Paul Irwin and Mick Caffrey. The aim is for one of them to be present at each meeting and this will be on a rotation basis. Cllr Irwin will take the lead on roads and Cllr Waite will lead on planning. Full report attached.

**42.21 ELECTION OF CHAIRMAN**

It was resolved to elect Cllr Sue Pusey as Chairman of the Council for the forthcoming year.

**43.21 ELECTION OF VICE-CHAIRMAN**

It was resolved to elect Cllr Tony Wilkinson as Vice-Chairman of the Council for the forthcoming year.

**44.21 DECLARATION**

The Declaration of Acceptance of Office forms were signed by all Councillors present.

**45.21 APOLOGIES**

Apologies were received from Cllr Hilary Vitkus (illness) and BC Cllrs Irwin & Caffrey.

**46.21 DECLARATIONS OF INTEREST**

There were no declarations of interest raised relevant to this meeting.

**47.21 MINUTES**

It was resolved to approve the minutes of the meeting held on 6<sup>th</sup> April 2021 and to authorise the Chairman to sign them as a correct record.

**48.21 STANDING ORDER AND FINANCIAL REGULATIONS**

It was resolved to adopt the Standing Orders and Financial Regulations.

**49.21 POLICIES**

It was resolved to adopt all other council policies, procedures and practices.

**50.21 APPOINTMENTS**

Beck & Fetto	Cllr Vitkus
Faith Beaumont	Cllr Wilkinson
William Turner	Cllr Vitkus
Greenway	Cllr Hooper
Bucks Recycling	Cllrs Pusey, Lacey & Wilkinson
Website	Cllr Hooper
Village Green Working Group	Cllrs S Pusey, G Pusey & Wilkinson
Community Boards	Cllr S Pusey, Wilkinson (freight), S Pusey (speed), Hooper (environment)

The Faith Beaumont Charity has been inactive for some time now so the Clerk was asked to write to the Chairman to find out the current status and suggest a meeting is arranged.

## 51.21 INSURANCE

It was resolved to accept the quote from Came & Co at a cost of £646.49 for the year.

## 52.21 MEETING DATES

The dates for 2021/22 were agreed as circulated and the Clerk will book the Cricket Club Pavilion.

## 53.21 VACANCY

Following the elections on 6th May we now have a vacancy which was declared and Bucks Council will be notified.

## 54.21 CLERK'S REPORT INCLUDING CORRESPONDENCE

The grant application form has been submitted to the HS2 Road Safety Fund by Cllr Vitkus.

## 55.21 COUNCILLOR REPORTS

Cllr Hooper has removed covid community information from the website and checked that all pages are current.

## 56.21 FINANCIAL REPORT

(i) A list of payments and receipts since 1<sup>st</sup> April 2021 had been circulated and will be attached to these minutes. The bank balances as at 30<sup>th</sup> April were:

Current account       £24,186.68                      Savings account       £10,634.08

The following payments were endorsed:

E.on	Street light supply	£61.94	All paid by bank transfer
Blades Turf Care	Grass Cutting	£688.00	
BALC	Annual Subs	£88.54	
Mr AG Skeggs	Internal audit	£50.00	
Mrs M Rose	Salary & Expenses	£172.42	
HMRC	Tax	£35.80	
E.on	Street light maintenance	£28.16	
E.on	Street light supply	£59.94	
Mrs M Rose	Salary & Expenses	£169.52	
HMRC	Tax	£36.00	

(ii) The internal audit has been undertaken and the report was noted

(iii) The Annual Governance Statement 2020/21 was read out and agreed. The Chairman then signed this section.

(iv) The Accounting Statements 2020/21 had been circulated prior to the meeting, were approved by Council and signed by the Chairman.

(v) After consideration of the criteria under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015, it was resolved to certify the Council as exempt from a limited assurance review. The notice for the exercise of public rights will be published on 11<sup>th</sup> June.

(vi) It was resolved to pay a Chairman's allowance for 2021/22 of £100.

(vii) The bank signatories were confirmed as Cllrs S Pusey and T Wilkinson. It was agreed to add Cllr J Hooper.

(viii) It was agreed to apply for a microgrant from BCs Wild Aylesbury fund. A suggestion was to plant an avenue of trees down the side of the Green. Cllr Hooper to pursue.

## 57.21 PLANNING MATTERS

21/01626/APP - Plot 6000/6010 Westcott Venture Park

Erection of a manufacturing and warehouse building with associated ancillary uses, including office and storage, car parking, landscaping and hard standing in Plots 6000 & 6010 of Westcott Venture Park

21/01983/APP - Plot 4000 Avenue A Westcott Venture Park  
Erection of an industrial/ research facility with ancillary office accommodation, car parking, service yard and access on Plot 4000 Westcott Venture Park.

Concerns were raised for both applications as follows and will be submitted to BC:

- Should the cladding colour be green? Proposed colour could reflect light and does not fit with existing buildings
- The building can be seen from a public footpath and a Grade 1 building
- Roof colour is not mentioned – this should be green to be sensitive to the surrounding area
- Has light pollution been considered ie is there anything in place for reduced lighting at night etc?

#### **58.21 URGENT MATTERS**

Venture Park old entrance is unsightly, can anything be done to improve it especially as a footpath goes through it.

No reply from BC planning regarding the Venture Park signage so the Clerk was asked to write to enforcement.

Cllr Hooper reminded us that we need to arrange a party for the retired clerk and suggested it could be in September.

The next Bucks Recycling meeting is on 20<sup>th</sup> May and it was asked that we raise a question regarding the history of their concrete crushing. As they need to give us 7 days notice before they can undertake any concrete crushing we will be able to inform residents of this. Cars are parking in the bus stops. This needs to be reported to the Police and ask if they can visit around school drop-off/pick-up times.

#### **59.21 DATE OF NEXT MEETING**

Tuesday 29<sup>th</sup> June at 7.30pm in the Cricket Club Pavilion.

There being no further business, the Chairman closed the meeting at 20.50pm.

Signed (Chairman) \_\_\_\_\_ Date \_\_\_\_\_