

**WESTCOTT PARISH COUNCIL**

**MINUTES OF A MEETING OF THE PARISH COUNCIL**

**held on 31 May 2022 at 7.30pm in the Cricket Club Pavilion**

**PRESENT:** Cllr Sue Pusey (Chairman)                      Cllr Anthony Wilkinson  
Cllr Jo Hooper    Cllr Grahame Pusey  
Cllr Sue Lacey    Bucks Cllr Ashley Waite  
Melanie Rose (Outgoing Clerk)                      David Hebburn (Clerk)

**38.22 ELECTION OF CHAIRMAN**

Cllr Sue Pusey was elected and signed the Declaration of Acceptance.

**39.22 ELECTION OF VICE CHAIRMAN**

Cllr Anthony Wilkinson was elected and signed the Declaration of Acceptance

**40.22 APOLOGIES**

Apologies were received from Cllr Ready & Cllr Vitkus.

**41.22 DECLARATIONS OF INTEREST**

Cllr Wilkinson made a declaration of interest relevant to **49.22**.

**42.22 MINUTES**

It was resolved to approve the minutes of the meeting held on 19 April 2022 and to authorise the Chairman to sign them as a correct record.

**43.22 STANDING ORDERS, FINANCIAL REGULATIONS, POLICIES AND PROCEDURES**

Reviewed and adopted.

**44.22 REPRESENTATION ON EXTERNAL BODIES**

Cllr Ready on *Village Green*. Possible Trusteeship on *I'd Like to Borrow* to be discussed at next meeting.

**45.22 INSURANCE ARRANGEMENTS**

New quote awaited

**46.22 MEETING DATES 2022/2023**

Dates were accepted.

**47.22 CLERK'S REPORT**

Proposal to replace filing cabinet with storage boxes was agreed.  
Proposal to place Millennial Book with Bucks Archive was agreed.  
Proposal to digitize Millennial Book was suggested, subject to quote.  
Approval of burial arrangements to be approved by 2 Councillors.  
Request by Primary School to use Village Green was agreed, subject to insurance and agreement of acceptance of risk.

**48.22 FINANCE**

Financial report was noted and payments agreed.  
Payment of Chairman's allowance was agreed.  
Bank signatories were agreed

#### **49.22 PLANNING MATTERS**

No Objection to plan for 34 High Street, 22/01527/APP. Include retrospective, track and advise.

#### **50.22 EMAIL STANDARDISATION.**

It was agreed that all Councillors should have a standardized email address issued to them, for use in Council messaging.

#### **51.22 URGENT MATTERS OF NOTE**

- i) Grass cutting issues
- ii) Bucks Recycling Planning Meeting
- iii) Speed Cameras
- iv) Main Road path damaged
- v) Litter pick
- vi) Graffiti
- vii) Soil trucks
- viii) Website upgrade
- ix) HS2 Trespassing injunction
- x) Hedge cutting on footpath-Enquire as to ownership (Ask Curtis)
- xi) Lower Green Action – Ashley to chase
- xii) A41 Speed signs – Legal ?

#### **52.22 NEXT MEETING Tuesday 12 July at 7.30pm in the Cricket Club Pavilion.**

There being no further business, the Chairman closed the meeting at 20.30pm.

Signed (Chairman) \_\_\_\_\_ Date \_\_\_\_\_