**PRESENT:** Cllr Sue Pusey (Chairman) Cllr Jo Hooper Cllr Grahame Pusey Cllr Hilary Vitkus

 Melanie Rose (Clerk) Bucks Cllrs Paul Irwin & Ashley Waite

 3 members of the public

# 62.20 APOLOGIES

 Apologies were received from Cllrs Dan Harris & Tony Wilkinson.

# 63.20 OPEN FORUM

 The issue of the recent encroachment on The Green was raised. This was discussed later in the agenda.

# 64.20 DECLARATIONS OF INTEREST

 There were none.

# 65.20 MINUTES

 It was RESOLVED to approve the minutes of the meeting held on 4th August 2020

 and to authorise the Chairman to sign them as a correct record as soon as is practicable.

# 66.20 CLERK’S REPORT INCLUDING CORRESPONDENCE

 The Clerk’s report had been circulated beforehand along with a list of outstanding matters and correspondence forwarded by email to Councillors since the last meeting. The Clerk had attended the online TfB conference that morning and information will be circulated shortly.

 An email had been received asking if we would be able to replace the 2 gates on the footpath between the Venture Park & Westcott Farm. Clerk to reply that we are not in a position to help and suggest they contact the landowner.

# 67.20 REPORTS

(i) Burial Ground & Churchyard

 Volunteers are needed to replace the boards around the war graves.

(ii) Website

 Cllr Hooper has been looking at the website in light of the new legislation regarding accessibility and there are some changes needed. Cost to be obtained ASAP.

(iii) Village Green

 The encroachment on The Green caused a little damage which was quickly cleared up by Councillors. We are now looking at possible ways of preventing this happening again. Suggestions are for boulders, posts, trees etc. There are a lot of rules on Common Land so we will need to make sure that any proposal meets these requirements. Access to the property at the end will need to be considered. Cllr S Pusey to meet with Clerk on site to discuss options and costs.

(iv) Police

 No report received.

(v) Charities

 Beck & Fetto met last month. 3 new grants, 1 continuing grant and 2 awards to schools were made.

(vi) Other

 No other reports were received.

# 68.20 BUCKS RECYCLING UPDATE

 Cllr S Pusey and the Clerk met with Catherine Kelham and Mitch Pugh (Bucks Council Planning) and Cllr Irwin on 14th September. We now have the answers to Cllr Pusey’s questions which were emailed in April (Clerk to circulate). Cllr Irwin to arrange a liaison meeting with Bucks Recycling in October.

# 69.20 FINANCIAL REPORT

(i) A list of payments and receipts since 1st April 2020 had been circulated and will be attached to these minutes.

 August’s statement has not yet been received.

 The bank has yet to change the address on the account. Until that is done, we cannot progress with online banking.

 The following payments were endorsed:

|  |  |  |  |
| --- | --- | --- | --- |
| E-on | Street Lighting | DD |  £61.94  |
| Reg Porter | Post for gate at burial ground | 101438 |  £288.00  |
| Bryan Lecoche Ltd | Bailiffs for The Green | 101439 |  £813.70  |
| HMRC | Tax (MR) | 101440 |  £35.80  |
| M R Rose | Salary - August | 101441 |  £175.77  |
| ICO  | Annual Subs | DD |  £35.00  |
| E-on | Street Lighting | DD |  £61.94  |

(ii) Approval was given to buy an external hard drive as an additional way to store information. It was also suggested that the Clerk should save documents to the cloud.

# 70.20 PLANNING MATTERS

(i) Applications: none received.

(ii) Decisions: none made since the last meeting.

(iii) Other: The Buckinghamshire Council (Public Footpath No.30 Parish of Westcott) Public Path Diversion Order 2020

 Emails had been received from two residents objecting to this diversion. There were concerns that the original consultation was not advertised prominently enough which is why there were no objections earlier. Cllrs Irwin and Waite to take this up with the Planning Department and suggest it is looked at again.

# 71.20 URGENT MATTERS

 None.

# 72.20 DATE OF NEXT MEETING

 Tuesday 27th October by remote conferencing unless otherwise advised.

There being no further business, the Chairman closed the meeting at 8.06pm.

**Signed (Chairman) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**