

# **DRAFT**

## **WESTCOTT PARISH COUNCIL** **MINUTES OF MEETING HELD ON 3<sup>rd</sup> DECEMBER 2019** **at 7.30pm IN THE CRICKET CLUB PAVILION**

### **162/19 ATTENDANCE AND APOLOGIES**

Cllr. Mrs. S. Pusey (Chairman)  
Cllr. G. Pusey  
Cllr. A. Wilkinson  
PCSO D. Fahy.

Cllr. Ms. J. Hooper  
Cllr. Ms. H. Vitkus  
A.T.A. Lambourne (Clerk)  
6 members of the public

Apologies for absence were received from Cllr. D. Harris and County & District Cllr. P. Irwin.

### **163/19 POLICE REPORT**

PCSO Fahy reported that there had not been many issues recently in Westcott except for one or two incidents of unsocial behaviour which had been dealt with. He had also been involved in some parking matters around the School. One member said that these were still ongoing and PCSO Fahy agreed to follow these up.

The Chairman thanked him for his report and he then left the meeting.

### **164/19 OPEN FORUM**

- (i) One resident gave an up-to-date report on matters relating to the Sports & Social Club. The lease of the building from the Venture Park expires on 12<sup>th</sup> December and the Club had been given notice to quit on that day as no new lease had been agreed. Following further meetings the Park had agreed to extend the lease until 17<sup>th</sup> January 2020 in order that some planned activities could take place and to give the Club a short period to obtain reports on the condition of the building. There was considerable discussion on this matter with the Chairman finally thanking the resident for the report and hoped that the Council would be kept informed of developments.
- (ii) Another resident reported that there were considerable smoke emissions from the Bucks Recycling site. These had been reported to the Environment Agency which is monitoring the matter. The resident also referred to heaps of rubble that could be easily seen from a distance and affected the visual amenity of the area.
- (iii) A further resident asked for an update on outstanding planning applications. The Clerk said he would report on the roundabout application later in the meeting and confirmed that no decisions had been made yet on the three outstanding applications for residential development.

### **165/19 DECLARATIONS OF INTEREST**

None

### **166/19 MINUTES**

It was

RESOLVED to approve the minutes of the meeting held on 22nd October 2019 and to authorise the Chairman to sign them as a correct record.

### **167/19 MATTERS ARISING**

- (i) Bus Cages (146/19i) – work now complete and the invoice is awaited.
- (ii) “Slow Down” signs (146/19ii) – these old signs have now been removed.
- (iii) Bucks Recycling Liaison Committee (147/19) – there has been no reply yet from BCC on lorry movements and so the Clerk was asked to follow this up.
- (iv) V.E. Day (151/19) – nothing further to report at present.
- (v) A41 roundabout (152/19) – the Clerk read a letter from BCC giving an up-to-date

position regarding works. B.T. was already on site dealing with its plant and other preliminary works would be taking place either side of Christmas, with main construction works hopefully starting in the New Year.

- (vi) Santa's visit (155/19) – the Clerk reported that the licence for the door-to-door collection had been received.

### **168/19 VACANCY**

There has still been no applications to fill the Council's vacant seat and as it is now less than six months to the next election, it was

RESOLVED to take no further action to fill the vacancy.

### **169/19 SAFETY SURFACES**

The Clerk reported correspondence from another local parish council clerk that had soft tiles as a safety surface and had details of two companies who provided this. He agreed to inspect the site that had used this surface in the Spring and to meet companies to discuss whether it would be suitable for Westcott and if so, to obtain prices.

### **170/19 BUCKS RECYCLING**

At the last meeting of the Liaison Committee, it had been confirmed that two local residents should have a seat on the Committee and that the Council should make the appointments. It was

RESOLVED to appoint Mrs. Sue Lacey as one member and to invite applications for the other seat by advertising in the local newsletter.

### **171/19 SPORTS & SOCIAL CLUB**

Following on from the earlier discussion (see minute 164/19 above) further comments were considered but it was

RESOLVED that no action could be taken by the Council at this point in time but to keep up-to-date with the developing situation.

### **172/19 STREET ASSOCIATIONS**

The Chairman had nothing to report at the moment except to say that an open meeting is to be held on 23<sup>rd</sup> January to be advertised by leaflet.

### **173/19 SLCC**

It was

RESOLVED to renew the subscription to the SLCC for 2020 at a cost of £65.00

### **174/19 BUDGET 2020/21**

After a short discussion it was

RESOLVED not to budget for any major projects in the next financial year but to include a figure of £2,000.00 for special projects that may be identified later.

### **175/19 REPORTS**

- (i) Burial Ground, (ii) Churchyard, (iii) Village Green, (v) Charities, (vi) SLCC – no reports
- (vii) BALC/AVALC – three items had been received for information which had already been circulated – Legal Topic Note 22 (grievances), notes of the recent parishes liaison meeting and details of a forthcoming conference (constructive community engagement)
- (viii) Local Area Forum, (ix) Website – no reports
- (x) Other – BCC Unitary Council update  
AVDC Local Plan update  
Dog Bin service to be taken "in house" until 31<sup>st</sup> March 2020

## **176/19 CORRESPONDENCE**

The following items had been received and would be circulated for information:  
Clerk's and Council's Direct magazine  
"The Clerk" magazine  
War Memorials Trust bulletin.

## **177/19 FINANCIAL REPORT**

- (a) It was  
RESOLVED that the following payments be made:

	Net	VAT	Gross
E.On Energy – footway lighting, November 2019 (DD)	58.99	2.95	61.94
AVDC dog bin service 2019/20	272.64	54.53	327.17
SLCC – subscription renewal			65.00
Clerk's expenses – October and November			26.35

- (b) Receipts  
NIL

## **178/19 PLANNING MATTERS**

- (i) Application:  
CM/0022/19 – updated correspondence relating to recycling storage operations and increase in HGV movements at Hangar 5, Westcott Venture Park. It was noted that this is an outstanding application awaiting a decision and that the Council's earlier objection still stands.

In the absence of a reply from BCC on traffic numbers (see minute 167/19iii above), the Clerk was asked to contact Cllr. Irwin to establish contact details of the officer responsible for Venture Park matters.

- (ii) Decisions: - the following decisions had been made by AVDC since the previous meeting.  
19/03233/ACL – application for a Lawful Development Certificate for the construction of two detached car ports, High Meadow, Linnet Drive – certificate issued.

19/03230/APP – construction of a detached pool house to serve existing outdoor swimming pool, High Meadow, Linnet Drive – permitted.

## **179/19 RETIREMENT OF CLERK**

The Chairman read a letter from the Clerk notifying his intended retirement on 30<sup>th</sup> April 2020. A draft advert/job description was considered and agreed with a provisional start date for a new clerk of 1<sup>st</sup> April 2020. It was

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RESOLVED to advertise the vacancy on the Council's website, the Parish Notice Board and in the local newsletter and to ask BALC to include this in one of its regular mailings to all councils in Bucks.

Further arrangements for interviews, etc., to be made at the January meeting.

## **180/19 URGENT MATTERS**

- (i) The Chairman gave details of the forthcoming Senior Citizens' Christmas lunch.  
(ii) The Chairman asked for volunteers to help with the door-to-door collection on Santa's visit to the village.  
(iii) The Chairman had received a request from the Church for the Council to provide a reader for the Carol Service on 22<sup>nd</sup> December. Cllr. Ms. Hooper agreed to read.

There being no further business, the Chairman closed the meeting at 9.18 p.m.

**Signed (Chairman)** \_\_\_\_\_ **Date** \_\_\_\_\_